



**Request for City Council Committee Action  
From the Department of Public Works and Procurement**

**Date:** November 17, 2003  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Referral to:** Honorable Barb Johnson, Chair Ways & Means Committee

**Subject: Approval of Official Publication No. 6158 - Bids for Various Body Shop Repairs and Mechanical Work**

**Recommendation:**

Acceptance of the bid of Auto Truck Service, Inc. for an estimated annual expenditure of \$ 400,000.00 to furnish and deliver all labor, materials and equipment to perform various body shop repairs and mechanical work as needed during the period of October 2003 through September 30, 2005.

Per attached Price List.

Terms are net 30 days. F.O.B.: Destination.

Contingent on approval of the Civil Rights Department.

**Prepared by:** Gary Warnberg                      Director, Procurement

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**Approved by:** Klara A. Fabry, P.E.              City Engineer, Director of Public Works

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**Presenters:** Steve Kotke                      Director Property Services and Equipment Services

**Financial Impact** (Check those that apply)

☐ No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

- ☐ Action requires an appropriation increase to the Capital Budget  
☐ Action requires an appropriation increase to the Operating Budget  
☐ Action provides increased revenue for appropriation increase  
☐ Action requires use of contingency or reserves  
☒ Other financial impact (Explain):    Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

Tabulation of the one bid received on Official Publication No. 6158 for Various Body Shop Repairs and Mechanical Work is attached.

This was a re-bid after one bid was originally received. Staff indicated, however, that due to the need for both body and mechanical repairs no other vendor could supply. Please refer to the enclosed Staff Memo.

Attachments - Staff Recommendation  
Tabulation Sheet

cc: P. Rao R. Livermore R. Nubbe